

Sacred Heart School System Kingston, MA

Search for High School Principal

Sacred Heart School in Kingston, MA seeks a Principal for Sacred Heart High School, one of three schools within the Sacred Heart School System. The Principal of Sacred Heart High School serves as the educational, spiritual and administrative leader of the Intermediate and High Schools - grades 7 to 12. The Principal is responsible for the effective operation of the school as a Catholic educational institution consistent with the mission of Sacred Heart School System, the Sisters of Divine Providence and the Catholic Church.

As the primary leader, the Principal is responsible for creating an encouraging and stimulating learning environment that fosters academic excellence within the context of faith and service. Achieving academic excellence requires that the Principal works collaboratively and communicates effectively with all members of the Sacred Heart community, including students, parents, faculty, administrators and staff in creating a culture that is respectful, welcoming and engaging, and inspires a love for learning.

Candidates must possess:

- A Master's Degree in Education and Certification in Secondary School Administration.
- Outstanding communication skills; follow-through, and a positive, can-do attitude.
- Demonstrated successful leadership abilities
- Strong organizational skills, with the ability to take projects or ideas from conception to execution
- Proven ability to lead and supervise high school staff and faculty
- The ability to inspire and to work successfully with students, teachers, parents and colleagues across the system.
- The ability to remain consistently aware and up-to-date on current trends and developments in education
- Practicing Catholic who has knowledge and understanding of the Catholic faith.

Interested candidates should submit a cover letter and resume to Janet Clifford, President's Office, Sacred Heart School, 363 Bishops Highway, Kingston, MA 02364 by November 28th.